



## JOB DESCRIPTION

**CLASSIFICATION:** FIRE FIGHTER (PROBATIONARY, 3<sup>RD</sup> CLASS, 2<sup>ND</sup> CLASS, 1<sup>ST</sup> CLASS)

**REFERENCE NO:** 54250

**DIVISION:** PUBLIC SERVICES

**DEPARTMENT:** FIRE AND EMERGENCY SERVICES

**APPROVAL DATES:** BY:  **DATE:** February 28, 2022

MANAGING DIRECTOR – PUBLIC SERVICES

BY:  **DATE:** November 4, 2021

CHIEF HUMAN RESOURCES OFFICER

### **GENERAL DESCRIPTION:**

The Fire Fighter is responsible for suppression of all types of fires, performing rescue operations, responding to hazardous materials incidents, conducting fire prevention/life safety activities and public education programs, participating as a member of specialty teams, maintaining equipment and writing reports. The Fire Fighter is responsible for rapidly and efficiently performing various duties under emergency conditions that frequently, are under adverse conditions and in hazardous environments.

Safety is a primary bona fide occupational requirement of this position; therefore, this position has been deemed safety sensitive.

### **ORGANIZATIONAL RELATIONSHIPS:**

- Directly reports to Captain or Lieutenant.
- Internal relationships are maintained with departmental staff and all City departments.
- External relationships are maintained with members of other emergency services, local businesses, merchants, schools, community associations and the public at large.

### **PRIMARY FUNCTIONS/ACCOUNTABILITIES:**

- Responds to all emergencies within established response protocols.
- Responds to fire and rescue incidents and performs all fire ground/rescue activities as directed by a company officer.
- Rescues and/or removes persons from hazardous situations and administers basic life support treatment to the injured.
- Responds to hazardous material and dangerous goods incidents and takes appropriate action to contain and mitigate dangers associated with the materials.
- Drives and operates all fire service apparatus to a level of competency consistent with NFPA 1002 or other relevant standards.
- Effectively operates and uses all fire service ancillary equipment including both manual and motorized tools.
- Participates as a team member on response teams such as aquatics, technical rescue and hazardous materials.
- Assists in the development of pre-fire plans and emergency response plans and procedures including those crafted by major industries.
- Performs fire safety inspections, prepares reports and enters data using computer programs.
- Assists with the delivery of public education programs related to fire and accident prevention programs such as Risk Watch.
- Attends required training as provided by the City.

- Performs general maintenance and upkeep of Fire Service stations, facilities, apparatus, tools and equipment.
- Performs annual service tests on designated vehicles and equipment.
- Performs all work and activities within the parameters of occupational and general safety.
- Participates in physical conditioning program.
- Performs related work as required.
- Performs station maintenance duties.

**REQUIRED COMPETENCIES:**

- Knowledge and skills associated with NFPA 1001 Level I and II.
- Knowledge and skills associated with NFPA 1002 or other relevant driving standards.
- Ability to function as a constructive member of a team and maintain an attitude and decorum of professionalism on and off duty.
- Ability to effectively and positively interact with school authorities, children and the general public and commercial and business sector in the delivery of fire safety and accident prevention programs.
- Ability to maintain and acquire job related skills such as NFPA 472 (Hazardous Materials Response), Safety Codes Officer, Fire Service Instructor (NFPA 1041), Fire Service Public Educator (NFPA 1035).
- Ability to react effectively and calmly in emergencies.
- Ability to perform prolonged and arduous work under adverse conditions.
- Ability to maintain a level of physical fitness commensurate with the occupational tasks associated with the responsibilities of a fire fighter.
- Ability to use windows-based office software at an intermediate level.
- Good public speaking and public presentation skills.

**REQUIRED QUALIFICATIONS:**

- Successful completion of Grade 12 or high school equivalency diploma.
- Qualification and certification to Fire Fighter Level I and II (NFPA 1001) as required and defined in the Medicine Hat Fire Department Human Resource Development Program.
- Ability to acquire and maintain an Alberta Driver's license appropriate to the operation of fire service apparatus.
- An equivalent combination of management approved training and education may be considered.