



## JOB DESCRIPTION

**CLASSIFICATION:** TEMPORARY SANITATION WORKER

**JOB TITLE:** LABOURER – SOLID WASTE

**REFERENCE NO:** 66214

**DIVISION:** ENERGY AND INFRASTRUCTURE

**DEPARTMENT:** CITY ASSETS

**APPROVAL DATES:**

**BY:**  **DATE:** March 8, 2022  
MANAGING DIRECTOR – ENERGY AND INFRASTRUCTURE

**BY:**  **DATE:** October 4, 2021  
CHIEF HUMAN RESOURCES OFFICER

### **GENERAL DESCRIPTION:**

This labourer role is a combination of manual work and semi-skilled work in the City Assets Solid Waste Collection and Landfill Services subdepartment.

### **ORGANIZATIONAL RELATIONSHIPS:**

- Reports to the Supervisor – Services.
- Maintains working relationships with crews, including Solid Waste Operators and Landfill Scale Equipment Operators.
- External relationships are maintained with customers from the general public.

### **PRIMARY FUNCTIONS/ACCOUNTABILITIES:**

- Performs manual and semi-skilled work within the Solid Waste Collection and Landfill facilities.
- Drives light duty vehicles relations to delivery and maintenance of Solid Waste Utility carts/bins and maintenance of the Landfill facility.
- Performs and documents routine equipment inspection, maintenance and repair.
- Reports customer service issues to the applicable Supervisor.
- Performs any other work as required or assigned.

### **REQUIRED COMPETENCIES:**

- Excellent ability to operate light duty equipment safely.
- Excellent ability to read maps, learn City street system and assigned routes, and to rapidly adapt to changes in crews and/or routes.
- Knowledge of safe equipment operating procedures, limitations and operator maintenance responsibilities.
- Knowledge of bylaws and regulations applying to Solid Waste and Landfill.
- Review, understand, commit and work in the safest possible manner consistent with Occupational Health and Safety Legislation and the City's Health, Safety and Environment Management System.
- Proficient in the use of Microsoft and other current office software in a network environment and ability to become competent with the City specific software programs.
- Ability to establish and maintain effective working relationships with other employees and with the public.
- Ability to successfully work alone or as part of a team.
- Ability to perform sustained heavy physical work, often under adverse weather conditions.
- Ability to understand and follow oral and written instructions.

**REQUIRED QUALIFICATIONS:**

- Successful completion of Grade 12 or high school equivalency.
- Possess and maintain a valid Class 5 Vehicle Operator's License with an acceptable driving record.
- Demonstrated ability to perform sustained heavy physical work.

September 29, 2021